

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, NOVEMBER 20, 2013**

**7:30 P.M.**

**AGENDA**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

**October 23, 2013**

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR OCTOBER**

**Grade Seven**

Amelia Stowell  
Colin Bier

**Sophomore Class**

Rose Hutter  
Satnam Singh

**Grade Eight**

Madison Falkowski  
Andrew Barnhardt

**Junior Class**

Kailey Miles  
Savino Borreggine  
Tyler Kaiser

**Freshman Class**

Alyssa Davis  
Evan Nakamoto

**Senior Class**

Carolyn Kirsch  
Zabrielle Holloway  
Ryan Kappel

**RECOGNITION OF THE FOLLOWING STUDENTS FOR SCORING PERFECT SCORES ON A SECTION OF THE HSPA:**

Brandon Lanchang

Matt Brandon

**REPORT:**      **Student Council Representative:** Annie Busarello (Alternate: Katie Grimm)

**Election Results:**      **1 Year Unexpired Term**

Pat Yacovelli  
Melissa Gaspari

1,226  
12 (Write In)

**Full 3 Year Term**

Kathryn Sullivan	1,104
Ammie L. Davis	917
Robert O. Lee	867

**FINANCE:**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2013. The Treasurer's Report and Secretary's report are in agreement for the month of September 2013.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve a contract between Audubon Public Schools and WORKNET Occupational Medicine to continue to provide drug testing services to students for the 2013-2014 school year with pricing remaining the same as last year:

10-panel drug test:	\$50.00	Physician Exam:	\$25.00
Breath Alcohol (BAT)	\$25.00	BAT Confirmation:	\$25.00 (only on positives to confirm levels)
6. Motion to approve the voiding of the following checks due to age: Student Activity Account:

Date	Check#	Amount
10/31/2012	10147	\$39.98
11/20/2012	10163	\$11.00
7. Motion to accept a stock donation (approximate value \$25,000.00) from Galen Reser, AHS class of 1968, for the purchase of Google Chrome Books in support of the Audubon student technology initiative.
8. Motion to approve the opening of a brokerage account with Fidelity Investments for the purpose of receiving the stock donation from Mr. Reser.
9. Motion to adopt the resolution authorizing the establishment and maintenance of trading accounts with Fidelity Investments.
10. Motion to approve Robert Delengowski, School Business Administrator/Board Secretary as the authorized representative for Fidelity Investments.
11. Motion to approve a shared service agreement between Audubon Public Schools and the Borough of Audubon for improvements to the parking lot and athletic field at Green Wave Park in the amount of \$5000.00 for the term of one (1) year.
12. Motion to approve the tentative 2014-2015 Budget Calendar.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

1. Motion to accept, with best wishes, the letter of retirement from Linda White, high school Spanish teacher, effective July 1, 2014.
2. + Motion to accept, with best wishes, the letter of retirement from Cathy Samuel, special education teacher at Mansion Avenue School, effective July 1, 2014.
3. Motion to approve the request for a maternity leave of absence from Nicole Szymanski, math teacher at the high school, effective April 28, 2014 through June 30, 2014 as follows:

Paid Leave of Absence effective April 28, 2014 through June 20, 2014 (or last day for teachers) 38 sick days

4. Motion to approve staff members' leave requests to attend workshops/conferences for the 2013-2014 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
CST	\$195.00	Judith Marino	February 27-28, 2014	"Social, Behavioral, and Executive Functioning Strategies for the Student/Child with Autism Spectrum Disorder"
HS	\$260.00	Steve Ireland	December 4, 2013	Geometer's Sketchpad – Rutgers University

5. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2013-2014 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$225.00	Amy Phillips	January 9, 2014	BER Guided Reading Workshop
HAS	\$309.00	Jane Byrne	December 5, 2013	Close Reading Strategies
HAS	\$225.00	Blake Marchese	January 9, 2014	BER Guided Reading Workshop
HAS	\$225.00	Francine Bechtel	December 19, 2013	Best New Online Tools to Use with your Interactive Whiteboard to Teach Mathematics
HAS	\$229.00	Rose Lang	December 17, 2013	Making Best Use of IPADS and other Cutting Edge Technology in Grades K-2
HAS	\$229.99	Alycia Colucci	January 24, 2014	What's New in First Grade
MAS	\$374.00	Annette Hartstein	March 26, 27, 28, 2013	International Technology Engineering Educator's Association

6. Motion to approve payment to the following as ticket takers for the 2013-2014 winter sports season at \$40.00 per event as per the negotiated agreement:

Susan Clune	Dolores Cogliser	Lillian Mierkowski	Patricia Coyle
Meg Murray	Debbie Horan	Joan Nolan	Joan Jackson
Betsy Scully	Luann Cross		

7. Motion to approve, as per the AEA contract, additional student overload compensation for Ashley McGuire, based on number of students in excess of 125 students effective retroactive to September 1, 2013.
8. Motion to approve the following staff members for two hours at the contractual rate of \$25.00 per hour for a total of \$50.00 per staff member for mapping Math Constructed Response Curriculum and revising the curriculum to reflect the new map, as required by the Mansion Avenue School and high school 2013-2014 Progress Targets Plans:

**High School:**

Patricia Martel	William Scully	Adam Cramer
Nicole Szymanski	Steven Ireland	Lori Miller

Ron Latham  
Mary Knoll  
Virginia Tappin

Jessica Lindsay  
Sue Andrew  
Curtis Finnegan

Patricia Griffith  
Larae D'Angelo

**Haviland Avenue School:**

Alycia Colucci

**Mansion Avenue School:**

Bernadette Brogna

9. Motion to approve the following Rowan University student to complete a student teaching requirement effective January 21, 2014 as follows:

Student	School	Subject/Grade	Cooperating Teacher	Dates
Patrick Hines	HS	Social Studies	Luke Collazzo	1/21/14-5/9/14
Zachary Brennan Dayton	HS	Health/PE	Don Seybold and Scott LaPayover	3/17/14-5/9/14

10. + Motion to approve the following Rowan University student to complete a student teaching requirement effective January 21, 2014 as follows:

Student	School	Subject/Grade	Cooperating Teacher	Dates
Francis Prendergast	MAS	Music	Sue Moore	1/21/14-3/14/14
Zachary Brennan Dayton	HAS	Health/PE	Amanda Brown	1/21/14-3/14/14

11. Motion to approve the following district substitutes and home instruction tutors for the 2013-2014 school year pending completion of all district and state requirements:

Robert Grant

Substitute Teacher

12. + Motion to approve Kate Lin as a teacher in the Homework Club Program at Mansion Avenue School for the remainder of the 2013-2014 school year.
13. Motion to approve Chris Sylvester to conduct up to two (2) one hour sessions on Creating and Maintaining Teacher Websites and up to two (2) one hour sessions on Google Apps for K-12 staff at the contractual rate of \$55.00 per hour and an additional \$25.00 per workshop topic for preparation for a total of \$270.00; workshops to take place during the months of November and December.
14. + Motion to approve the following as Study Buddies/After School Tutoring supervisors for the 2013-2014 school year:

Catherine Olivieri

Sharon Selby

Substitute: Sue Selby

15. + Motion to approve the following as adult volunteer coaches and assistant coaches for the traveling basketball program for grades three through six for the 2013-2014 school year:

Bridget Bantle  
Don Borden  
Rich Mussleman

Dan Driscill  
Dennis Bantle  
Mike Dillon

Tim Trow  
Alice Borden

Lorri Connelly  
Elizabeth Zuccarelli

16. + Motion to approve the following volunteer coaches for the Audubon Youth Wrestling 2013-2014 season:

COACHING POSITIONS

Tom Monteferrante

Blaze LaFrance

Steve Myers

Damien Tomeo  
Jim Broderick

Mike Killean  
Tom Pattie

Tom Quinn  
Tom Battillo

17. Motion to approve the following Camden County College student to complete a 45 minute class period observation at the high school during the month of December.

Amanda Hastings

18. + Motion to approve the following volunteer coaches for the Audubon Travel Basketball Team for seventh and eighth grade boys during January and February 2014:

Bridget Bantle

Dennis Bantle

19. Motion to approve the following staff members to conduct workshops during the 2013-2014 school year:

Brian Kulak to conduct up to 3 one hour sessions on K-12 Writing in the Content Areas at the contractual rate of \$55.00 per hour and \$25.00 for one hour of preparation for a total of up to \$245.00.

Brian Kulak to conduct a 1.5 hour session on 7-12 Writing in the Content Areas at the contractual rate of \$55 per hour and \$25 for one hour of preparation for a total of \$107.50.

Nicole Szymanski to conduct a 1.5 hour session on a HS On Course Review at the contractual rate of \$55 per hour and \$25 for one hour of preparation for a total of \$107.50.

Chris Sylvester to conduct a 1.5 hour session on a HS Teacher Website Review at the contractual rate of \$55 per hour and \$25 for one hour of preparation for a total of \$107.50.

Patricia Martel to conduct a 1.5 hour session on Excel at the contractual rate of \$55 per hour and \$25 for one hour of preparation, for a total of \$107.50.

Motion to approve Ashley McGuire to plan and supervise the November 22, 2013 high school in-service for a total of eight (8) hours at the contractual rate of \$25.00 per hour for a total of \$200.00.

20. Motion to approve the following rescissions and approvals for winter coaching positions for the 2013-2014 school year, pending completion of all state and district requirements:

**RESCISSIONS:**

Arjsmodavid Holley

Assistant Varsity Wrestling Coach

Luke Sturgis

Volunteer Indoor Track Coach

**APPROVALS:**

Matthew Cosgrove  
Zak Stosius

Assistant Wrestling Coach  
Assistant Wrestling Coach

½ contract  
½ contract

Kyle Muckley  
Matthew Cecchini

Assistant Wrestling Coach  
Assistant Wrestling Coach

½ contract  
½ contract

Jane Pugliese  
Lucas Tavlas

Volunteer Indoor Track Coach  
Volunteer Wrestling Coach

21. + Motion to approve Bianca Berkowitz, district substitute teacher, as part time classroom aide at Mansion Avenue School, effective November 21, 2013 through June 19, 2014 or the last day for students, at Step 8, \$11.30 per hour for up to 29.5 hours per week, not to include benefits.

22. + Motion to approve Andria Loomis as a long term substitute special education teacher at Mansion Avenue School, for Carrie Figueroa, effective November 25, 2013 through April 4, 2014, pending completion of all state and district requirements, at the substitute teacher rate of \$75.00 per day effective November 25, 2013 through January 3, 2014 and at the Step 1, BA per diem rate of \$243.00, effective January 6, 2014 through April 4, 2014, not to include benefits.
23. Motion to approve Pennie Bigelow as full time district LDTC (Learning Disabilities Teacher Consultant) for Danielle Comisky, at Step 14, MA, \$69,100.00 (prorated) effective January 2, 2014, or at which time Ms. Bigelow is released from contract at former district, through June 30, 2014, pending completion of all district and state requirements.
24. + Motion to approve the following mentor for the 2013-2014 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Andria Loomis	Special Education Teacher	Kate Lin	11/25/2013-6/30/2014

**PROGRAM:**

1. Motion to approve the 2013-2014 Nursing Services Plan.
2. + Motion to approve an Audubon Travel Basketball Team for seventh and eighth grade boys for the 2013-2014 school year
  - **DISCUSSION:** Reorganization Meeting January 2014
  - **DISCUSSION:** Annual discussion as required by NJAC: School Board Code of Ethics

- **INFORMATION:**

**Mansion Avenue School:**

October 24, 2013                      Lockdown Drill  
 October 29, 2013                      Fire Drill

**Haviland Avenue School:**

October 24, 2013                      1000 Ft. Evac. Drill (Bomb Threat)  
 October 25, 2013                      Fire Drill

**Audubon High School:**

October 18, 2013                      Lockdown Drill  
 October 21, 2013                      Fire Drill

**STUDENTS:**

1. Motion to approve the following field trip requests for the 2013-2014 school year:
2. + Motion to approve a request from a staff member for child to attend Audubon Public Schools for the 2013-2014 school year as a kindergarten student in accordance with the Audubon Board of Education Policy #5118 – Non Residents, with the provision the staff member is currently employed by Audubon Public Schools.
3. + Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
00595	Effective retroactive to October 3, 2013 through present
44626	Effective retroactive to October 22, 2013 through present

4. Motion to approve the South Jersey High School Chess League 2013-2014 schedule to include transportation for students participating.

5. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the October 2013 meeting of the Board of Education.
6. + Motion to approve Annette Hartstein to pick up safety patrol students from their posts on the east side of the town and drive them in her vehicle to Mansion Avenue School in the event of inclement weather for the 2013-2014 school year effective November 21, 2013.
7. To approve the 2013-14 Winter and Spring Sports Schedules and all activities and transportation associated with these events including but not limited to: games, contests, tournaments, meets, matches and team building activities.
8. Motion to approve retroactively transportation for the Chess Team to attend a match on Tuesday, November 19, 2013 at Cherokee High School.

**BUILDINGS AND GROUNDS:**

1. Motion to approve the following use of facilities requests:

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team
5. Harassment, Intimidation and Bullying Report

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	1	1
MAS	0	0
HAS	0	0

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Lee, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mr. Lee, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mr. Lee, Mr. Yacovelli, Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mr. Lee
- H. CCEC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Dr. Wasilewski**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

1. Motion to move board to closed session at approximately \_\_\_\_\_ pm for the following:

Reconvene at approximately \_\_\_\_\_ pm.

**PUBLIC PARTICIPATION:**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.